



**HOME OWNERS' ASSOCIATION
HUISEIENAARSVERENIGING**

MINUTES

MINUTES THE ANNUAL GENERAL MEETING OF THE NUM-NUM HOME OWNERS' ASSOCIATION HELD ON 4 MAY 2022 AT 18:00 AT THE NG CHURCH, CHURCH STREET, MOSSEL BAY

1	Opening and Welcome
	<p>The Chairman, Mr. J. Krige (18712), welcomed all present. He also thanked every member who submitted a proxy.. Mr E. Loubser (18687) opened with prayer.</p> <p>A special word of welcome is expressed to all new owners.</p>
2	Attendance, apologies and proxies
	<p>Attendance as per register. Proxies as per register.</p> <p>Status-Mark: Ms. L. Uys Ms. A. Els</p> <p>Apologies: Mr. H.J. Reyneke (18729) Mr. G.J.J. De Wet (18697)</p>
2.1	Confirmation of Quorum
	<p>Quorum requirement – 25 53 Owners were present in person or by proxy and a quorum is therefore duly constituted.</p>
2.2	Confirmation of Agenda
	<p>The agenda as presented was confirmed.</p>
3	Consideration of the Chairman's report (19.1)
	<p>The chairman's report as presented was considered. It is proposed by Mr. E. Loubser (18687) and seconded by Mr. De Klerk Fourie (18717).</p>

4.1	Approval of the previous AGM minutes of 25 May 2022.
	The previous AGM minutes were approved on a proposal from Mr. De Klerk Fourie (18717) and seconded by Mr. Van Der Vyver (18679)
4.3	Approval of the Special General Meeting held on 6 July 2022
	The minutes of the Special General Meeting were approved on a proposal from Ms. A. Swart (18700) and seconded by Mr. H. Kruger (18737).
5	Finance
5.1	Financial Statements 02-2023
	The financial statements as presented were approved on a proposal from Ms. M. Pretorius (18686) and seconded by Mr. De Klerk Fourie (18717).
5.2	Revised Budget 2023/2024
	The 2023/2024 budget as presented was approved on a proposal from Mr. E. Loubser (18687) and seconded by Mr. Van Der Vyver (18679)
5.3	Budget 2024/2025
	The levy for each owner will be R800.00 per month as from 1 March 2024. The CSOS levy for each owner will be R6 as from 1 March 2024. The 2024/2025 budget as presented was approved on a proposal from Mr. H.F. Kruger (18737) and seconded by Mr. E. Loubser (18687).
5.4	CSOS – Resolution to submit documentation on behalf of the HOA
	The meeting gives Status Mark authorisation to submit all documentation to CSOS. The resolution was approved unanimously.
6	The consideration and fixing of the remuneration of the Auditor for the financial year of the Association preceding the Annual General Meeting. (19.7)
	The appointment of Rain Auditors was unanimously approved by the meeting.

7	The consideration of resolutions proposed for adoption and the voting upon such resolutions.	
	7.1	Proposed inclusion - Constitution of Num-Num
	7.1.1	<p>Discussion and voting to add the “Authorisation of expenditure/capital purchases by the Trustees“ to the Constitution of Num-Num.</p> <p><i>“All purchases/expenses up to R10,000 must be authorised by 2 Trustees, one of whom is the person responsible for Finances. If the person responsible for Finances is not available, then the chairperson or deputy chairperson may authorise the expenditure.</i></p> <p><i>Purchases/expenses above R10,000 up to R30,000 must be authorised by 3 Trustees.</i></p> <p><i>Purchases/Expenditure above R30,000 if already budgeted and approved at a General or Special General Meeting must be authorised by 2 Trustees.</i></p> <p><i>All other purchases/expenses above R30,000 must be sent to all members of Num-Num Home Owners Association for electronic voting. A voting period of 4 days must be given. If 70% or more of the votes received are in favour of the purchase/expense, it must be authorised by two Trustees.”</i></p>
		Proposed changes unanimously accepted by the meeting.
	7.1.2	<p>Monitoring of the in-gate as well as out-gate with cameras.</p> <p>Discussion and voting to proceed with the installation and monitoring of the gates. The monthly monitoring and internet cost will be R1,500p.m. The capital cost not to exceed R80,000 (Capital cost), subject to depreciation over 5 years.</p>
		Proposal was accepted in principle and it was agreed that the security at the gate needs to be upgraded. A special general meeting will be held to discuss the matter further.
	7.1.3	<p>Upgrade of the boundary fence.</p> <p>Discussion and voting to proceed with the upgrade of our boundary fence at a cost not to exceed R120,000.</p>
		Proposed changes unanimously accepted by the meeting.

8	General discussion point.	
	8.1	General discussion on the space outside the 900m² footprints of the stands.
		The matter was discussed and illustrated to the owners by Mr. J. Krige. The time lines in the report presented to the members was approved on a proposal from Mr. De Klerk Fourie (18717) and seconded by Mr. E. Loubser (18687).
9	Election of the Management Committee. (19.2)	
	9.1	Determination of the number (minimum 4)
		The constitution determines that there should be at least 4 committee members. The meeting confirmed that 4 members will hold office for the next year.
	9.2	Nomination and election
		The following committee members were nominated: Mr. J. Krige (18712) Mr. E. Loubser (18687) Mr. K. Reyneke (18729) Mr. G. De Wet (18697)
		The following committee members were elected: Mr. J. Krige (18712) Mr. E. Loubser (18687) Mr. K. Reyneke (18729) Mr. G. De Wet (18697)
11	Date of next meeting	
		The date of the next meeting will be determined by the committee member.
12	Closure	
		Mr. J. Krige thanked the trustees, their spouses, Status-Mark as well as all the owners. The meeting closed at 19:15 and owners were invited for tea and coffee.