



# STATUS-MARK

PROPERTY MANAGEMENT

EIENDOMBESTUUR

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## MINUTES

**MINUTES OF THE ANNUAL GENERAL MEETING OF NUM-NUM HOME OWNERS' ASSOCIATION HELD ON THURSDAY, 2020/10/08 AT 17H30 FOR 18H00 AT THE BOWLING CLUB HALL, HARTENBOS.**

## NOTULE

**NOTULE VAN DIE ALGEMENE JAARVERGADERING VAN NUM-NUM HUISEIENAARSVERENIGING WAT GEHOU WAS OP DONDERDAG, 2020/10/08 OM 17H30 VIR 18H00 IN DIE ROLBALKLUBSAAL, HARTENBOS.**

1	Opening and Welcome	Opening en Verwelkoming	Action
	In the absence of the Chairman Mr. J. Kemp (18701) the Vice Chairman Mr. E. Loubser (18687) opened the meeting and welcomed all present.	In die afwesigheid van die Voorsitter Mnr. J. Kemp (18701) open die Ondervoorsitter Mnr. E. Loubser (18687) die vergadering en heet almal teenwoordig welkom.	
2	<b>Attendance, apologies and proxies</b>	<b>Teenwoordig, verskonings en volmagte</b>	
	Attendance as per register // Soos per presensielys Mrs. T Brown – Status Mark Mrs. J Glover – Status Mark		
	Proxies as per register.	Volmagte soos per register.	
2.1	<b>Confirmation of Quorum</b>	2.1 <b>Vasstelling van Kworum</b>	
	Quorum requirement - 25	Kworum vereiste – 25	

		33 Owners were present in person or by proxy and a quorum and therefore the minimum duly constituted.		33 Eienaars is teenwoordig in persoon of per volmag en 'n kworum is dus verkry.	
	<b>2.2</b>	<b>Confirmation of Agenda</b>	<b>2.2</b>	<b>Vasstelling van sakelys</b>	
		The Agenda as presented was confirmed.		Die Sakelys soos voorgehou word bevestig.	
<b>3</b>		<b>Consideration of the Chairman's report (19.1)</b>		<b>Voorsittersverslag (19.1)</b>	
		The chairman's report as presented was considered. It is proposed by Mr. S. de Jager (18727) and seconded by Mr. D.K. Fourie (18717).		Die voorsittersverslag soos voorgehou is oorweeg. Mnr. S. de Jager (18727) stel voor en dit word gesekondeer deur Mnr. D.K. Fourie (18717).	
<b>4</b>		<b>Approval of the previous AGM Minutes ( Minutes of meetings)</b>		<b>Goedkeuring van en sake uit die vorige AJV Notule</b>	
		The previous AGM minutes were approved on a proposal from Mr. K. Reyneke (18729) and seconded by Mr. W. Schalkwyk (18690).		Die vorige AJV notule word goedgekeur op 'n voorstel van Mnr. K. Reyneke (18729) en is gesekondeer deur Mnr. W. Schalkwyk (18690).	
	<b>4.1</b>	<b>Matters arising</b>	<b>4.1</b>	<b>Sake voorspruitend</b>	
		No matters arising.		Geen sake voortspruitend.	
<b>5</b>		<b>Finance</b>		<b>Finansies</b>	
	<b>5.1</b>	<b>Financial Statements 02-2020</b>	<b>5.1</b>	<b>Finansiële State 02-2020</b>	
		The financial statements as presented were approved on proposal from Mr. J. Van der Merwe (18748) and seconded by Mr. K Reyneke (18729). Mrs. T Brown from Status Mark confirmed the bank balances as per date of meeting:		Die finansiële state soos voorgehou word aanvaar op 'n voorstel van Mnr. J. Van der Merwe (18748) en is gesekondeer deur Mnr. K Reyneke (18729).  Mev. T Brown van Status Mark bevestig die bank saldo's soos op datum van die vergadering:	

	<b>ABSA BANK:</b> Cheque Account: R 54, 415.26 Investment: R 599, 638.77 TOTAL: R 654, 054.03		<b>ABSA BANK:</b> Tjekrekening: R 54, 415.26 Belegging: R 599, 638.77 TOTAAL: R 654, 054.03	
	Levies in arrears: R 604, 246.90 (includes fines)		Agterstallige heffings: R 604, 246.90 (sluit boetes in)	
<b>5.2</b>	<b>Budget 2021/2022</b>	<b>5.2</b>	<b>Begroting 2021/2022</b>	
	The budget for 2020/2021 was discussed.		Die begroting vir 2020/2021 word bespreek.	
	The levy for each owner will be R 700.00 per month as from 1 March 2021. The CSOS levy for each owner will be R 1.92 per month as from 1 March 2021.		Die heffing vir elke eenaar sal R 700.00 per maand wees vanaf 1 Maart 2021. Die CSOS heffing vir elke eenaar sal R 1.92 per maand wees vanaf 1 Maart 2021.	
	The budget was approved on a proposal from Mr. De Klerk Fourie (18717) and seconded by Mr. K Reyneke (18729).		Die begroting word aanvaar op 'n voorstel vanaf Mnr. De Klerk Fourie (18717) en gesekondeer deur Mnr. K Reyneke (18729).	
<b>5.3</b>	<b>Determination of interest on arrear levies – 18% per annum proposed</b>	<b>5.3</b>	<b>Vasstelling van rente op agterstallige heffings – 18% per jaar voorgestel</b>	
	The interest rate is changed unanimously to prime plus 2% as per the Constitution and must be amended monthly from 01 October 2020.		Die rentekoers word eenparig verander na prima plus 2% ingevolge die Konstitusie en moet maandeliks aangepas word met ingang 01 Oktober 2020.	
<b>5.4</b>	<b>CSOS – Resolution to submit documentation on behalf of the HOA</b>	<b>5.4</b>	<b>CSOS – Resolusie om dokumentasie namens die HEV in te dien</b>	
	The meeting gives Status Mark authorization to		Die vergadering gee Status Mark magtiging om	

		submit all documents to CSOS. The resolution was approved unanimously.		die CSOS dokumente in te dien. Die resoluë word eenparig goedgekeur.	
	<b>5.5</b>	<b>Road Maintenance - R 388, 059.50 (Henra quote)</b>	<b>5.5</b>	<b>Instandhouding van Pad - R 388, 059.50 (Henra kwotasie)</b>	
		The quote as presented is considered by the meeting. The newly elected Trustees are requested to obtain specifications and at least 3 alternative quotes.		Die vergadering oorweeg die kwotasie soos voorgedou. Die nuutgekose Trustees word versoek om weer spesifikasies te verkry en ten minste 3 alternatiewe kwotasies te bekom.	<b>Trustee E-mail Vote owners</b>
	<b>5.6</b>	<b>Repair of fencing – R 180,000.00 (Oubaas Muller Fencing Quote)</b>	<b>5.6</b>	<b>Herstel van grensheinings – R 180, 000.00 (Oubaas Muller Fencing kwotasie)</b>	
		The quote as presented is considered by the meeting. The Trustees must investigate and obtain 3 alternative quotes.		Die vergadering oorweeg die kwotasie soos voorgedou. Die Trustees moet die saak ondersoek en 3 alternatiewe kwotasies kry.	<b>Trustee E-mail Vote owners</b>
<b>6</b>	<b>The consideration and fixing of the remuneration of the Bookkeeper for the financial year of the Association preceding the Annual General Meeting (19.7)</b>		<b>Die oorweging en vasstelling van die vergoeding van die Boekhouer vir die finansiële jaar van die vereniging wat begin voor die Algemene Jaarvergadering. (19.7)</b>		
	The remuneration of the Bookkeeper, (Rain Auditors) was unanimously approved. R 5, 800.00.		Die vergoeding van die Boekhouer, (Rain Ouditeure) word eenparig aanvaar. R 5, 800.00.		
<b>7</b>	<b>The consideration of any other matters raised at the meeting including any resolutions proposed for adoption by such meeting, and the voting upon such resolutions. (19.3)</b>		<b>Die oorweging van enige ander sake voortspruitend uit die vergadering, insluitende enige resoluë voorgestel en die stem op die resoluë. (19.3)</b>		

	No matters arising.		Geen sake voortspruitend.	
<b>8</b>	<b>Election of the Management Committee. (19.2)</b>		<b>Verkieping van die Bestuurs Komitee. (19.2)</b>	
	<b>8.1</b>	<b>Determination of the number of trustees</b>	<b>8.1</b>	<b>Bepaling van die getal Trustees</b>
		The constitution determines that there should be at least 4 Trustees. The number of 4 Trustees were approved with a majority vote.		Die grondwet bepaal dat daar ten minste 4 Trustees moet wees.  Die getal van 4 Trustees word met 'n meerderheid stem aanvaar.
	<b>8.2</b>	<b>Nomination and election</b>	<b>8.2</b>	<b>Nominasie en verkiesing</b>
		<b>Die volgende Trustees word genomineer -</b>		<b>The following Trustees are nominated -</b>
	Mr. D Fourie (18717) Mr. J Kemp (18701) Mr. E Loubser (18687) Mr. HJ Reyneke (18729) Mr. C Senekal (18689)			
		<b>The following Trustees are elected by majority vote -</b>		<b>Die volgende Trustees word met 'n meerderheid stemming verkies -</b>
	Mr. D Fourie (18717) Mr. E Loubser (18687) Mr. HJ Reyneke (18729) Mr. C Senekal (18689)			
<b>9</b>	<b>Discussion General</b>		<b>Bespreking Algemeen</b>	
	<b>9.1</b>	<b>Waiting area at gate</b>	<b>9.1</b>	<b>Wagarea by hek</b>
		The matter is discussed.  The Trustees need not investigate further.		Die aangeleentheid word bespreek.  Geen verdere aksie word deur die Trustees benodig nie.
	<b>9.2</b>	<b>Speed in estate / Speedhumps</b>	<b>9.2</b>	<b>Spoed in woonarea / spoedhobbels</b>

		The matter is discussed. The Trustees were tasked to investigate further.		Die aangeleentheid word bespreek. Die Trustees moet verder ondersoek instel.	<b>Trustee E-mail Vote owners</b>
	<b>9.3</b>	<b>Dogs in Num-Num</b>	<b>9.3</b>	<b>Honde in Num-Num</b>	
		The matter is discussed. The constitution remains in place.		Die aangeleentheid word bespreek. Die grondwet bly in plek.	
	<b>9.4</b>	<b>Dividing walls between houses for privacy</b>	<b>9.4</b>	<b>Skeidingsmure tussen huise vir privaatheid</b>	
		The matter is discussed. Specifications will be drawn up and the matter will be taken to an electronic vote.		Die aangeleentheid word bespreek. Spesifikasies sal opgestel word en die aangeleentheid sal per elektroniese stemming hanteer word.	<b>Trustee E-mail Vote owners</b>
	<b>9.5</b>	<b>Chromadek roofs for patio's</b>	<b>9.5</b>	<b>Chromadek dakke vir stoepe</b>	
		The matter is discussed. Specifications will be drawn up and the matter will be taken to an electronic vote.		Die aangeleentheid word bespreek. Spesifikasies sal opgestel word en die aangeleentheid sal per elektroniese stemming hanteer word.	<b>Trustee E-mail Vote owners</b>
	<b>9.6</b>	<b>Chromadek canopies for caravans/vehicles</b>	<b>9.6</b>	<b>Chromadek afdakke vir karavane/motors</b>	
		The matter is discussed. Specifications will be drawn up and the matter will be taken to an electronic vote.		Die aangeleentheid word bespreek. Spesifikasies sal opgestel word en die aangeleentheid sal per elektroniese stemming hanteer word.	<b>Trustee E-mail Vote owners</b>
	<b>9.7</b>	<b>Stainless steel rails for stairs</b>	<b>9.7</b>	<b>Vlekvrye staal handreilings vir trappe</b>	

		The matter is discussed.  With a majority vote the Trustees are mandated to have specifications drawn up for an electronic vote.		Die aangeleentheid word bespreek.  Die Trustees kry 'n meerderheidstem om spesifikasies te laat opstel vir 'n elektroniese stemming.	<b>Trustee E-mail Vote owners</b>
	<b>9.8</b>	<b>Discussions on ROD and EMP</b>	<b>9.8</b>	<b>Besprekings oor "ROD" en "EMP"</b>	
		Marius Ferreira the developer addresses the meeting.  The ROD pertains to an agreement between the Municipality and the developer.  How the HOA is governed is determined by the constitution and annexures.  Marius pleads with the meeting to live in harmony.		Marius Ferreira die ontwikkelaar spreek die vergadering toe.  Die "ROD" het te doen met die ooreenkoms tussen die Munisipaliteit en die ontwikkelaar.  Hoe die HEV bestuur word, word bepaal deur die grondwet en bylaes.  Marius pleit by almal om goeie buurmanskap te handhaaf.	
	<b>9.9</b>	<b>Cameras for gates and boundary fences</b>	<b>9.9</b>	<b>Kameras vir hekke en grensheinings</b>	
		The matter is discussed.  The Trustees need not investigate further.		Die aangeleentheid word bespreek.  Geen verdere aksie word deur die Trustees benodig nie.	
	<b>9.10</b>	<b>Electrical wiring in gardens</b>	<b>9.10</b>	<b>Geëlektrifiseerde heinings in tuine</b>	
		The matter is discussed.  The regulation allowing same for two years after building completion will be applied.		Die aangeleentheid word bespreek.  Die regulasie wat bogenoemde toelaat vir twee jaar na die bouprojek voltooi is sal toegepas	

				word.	
	<b>9.11</b>	<b>Streetlights</b>	<b>9.11</b>	<b>Straatligte</b>	
		The matter is discussed.  Should owners see any defective streetlights the matter should be reported to the caretaker or Status Mark.		Die aangeleentheid word bespreek.  Indien eienaars enige stukkende straatligte sien moet dit aan die opsigter of Status Mark gerapporteer word.	
	<b>9.12</b>	<b>Security</b>	<b>9.12</b>	<b>Sekuriteit</b>	
		The matter is discussed.  The voluntary radio project is being coordinated by Michael Geyer and owners should contact him.  Each owner must secure their own home.		Die aangeleentheid word bespreek.  Die vrywillige radio projek word gekoördineer deur Michael Geyer en eienaars moet hom direk kontak.  Elke eienaar moet sy eie huis beveilig.	
	<b>9.13</b>	<b>Num-Num Website</b>	<b>9.13</b>	<b>Num-Num Webblad</b>	
		The matter is discussed.  An appointment will be made with Omnivision to discuss the updates on the website.		Die aangeleentheid word bespreek.  'n Afspraak sal gemaak word met Omnivision om die opdatering van die webblad te bespreek.	
	<b>9.14</b>	<b>Caretaker of Num-Num not allowed to stay in Num-Num</b>	<b>9.14</b>	<b>Opsigter van Num-Num behoort nie in Num-Num te woon nie</b>	
		The matter is discussed.  Only the owner requesting the matter to be tabled feels this way.  The Trustees need not		Die aangeleentheid word bespreek.  Slegs die eienaar wat die aangeleentheid ter tafel gelê het voel so.  Die Trustees hoef geen	



		investigate further.		verdere stappe te neem nie.	
	<b>9.15</b>	<b>2 Trustees allowed to stay in Num-Num and 3 not</b>	<b>9.15</b>	<b>2 Trustees moet toegelaat word om in Num-Num te woon en 3 nie</b>	
		The matter is discussed.  Only the owner requesting the matter to be tabled feels this way.  The Trustees need not investigate further.		Die aangeleentheid word bespreek.  Slegs die eienaar wat die aangeleentheid ter tafel gelê het voel so.  Die Trustees hoef geen verdere stappe te neem nie.	
	<b>10</b>	<b>Date of next meeting</b>		<b>Datum van volgende vergadering</b>	
		The date of the next meeting will be determined by the newly elected Trustees.		Die datum van die volgende vergadering sal deur die nuutverkose Trustees bepaal word.	
	<b>11</b>	<b>Closure</b>		<b>Afsluiting</b>	
		With there being no further matters to discuss, the meeting was declared closed at 20h00.		Met geen verdere items om te bespreek nie, sluit die vergadering om 20h00.	

GOEDGEKEUR / APPROVED:

\_\_\_\_\_

DATUM / DATE:

\_\_\_\_\_