



# STATUS-MARK

PROPERTY MANAGEMENT

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## MINUTES

**MINUTES OF AN ANNUAL GENERAL MEETING OF NUM-NUM HOME OWNERS' ASSOCIATION HELD ON TUESDAY, 2018/05/29 @ 17H00 FOR 17H30 AT SHELL, VOORBAAI.**

## NOTULE

**NOTULE VAN DIE ALGEMENE JAARVERGADERING VAN NUM-NUM HUISEIENAARSVERENIGING WAT GEHOU WAS OP DINSDAG, 2018/05/29 @ 17H00 FOR 17H30 BY SHELL, VOORBAAI.**

<b>1</b>	<b>Opening and Welcome</b>	<b>Opening en Verwelkoming</b>	<b>Action</b>
	The chairman, Mr. E Loubser (18687) welcomed all present.	Die voorsitter, Mnr. E Loubser (18687) heet almal teenwoordig welkom.	
<b>2</b>	<b>Attendance, apologies and proxies</b>	<b>Teenwoordig, verskonings en volmagte</b>	
	Attendance as per register attached / Soos per presensielys aangeheg. Mrs. T Brown – Status Mark Mrs. A Botha – Status Mark		
	Proxies as per register attached.	Volmagte soos per register aangeheg.	
	<b>2.1 Confirmation of Quorum</b>	<b>Vasstelling van Kworum</b>	
	32 Owners were present in person or by proxy and a quorum was therefore duly constituted.	32 Eienaars is teenwoordig in persoon of per volmag en 'n kworum is dus verkry.	
	<b>2.2 Confirmation of Agenda</b>	<b>Vasstelling van Sakelys</b>	
	The Agenda as presented was confirmed.	Die Sakelys soos voorgehou word bevestig.	

<b>3</b>	<b>Consideration of the Chairman's report (19.1)</b>	<b>Voorsittersverslag (19.1)</b>	
	The chairman's report as presented was considered.	Die voorsittersverslag soos voorgehou is oorweeg.	
<b>4</b>	<b>Approval of the previous AGM Minutes ( Minutes of meetings)</b>	<b>Goedkeuring van en sake uit die vorige AJV Notule</b>	
	The previous AGM minutes were approved on a proposal from Zonnebloem Trust (18743) and seconded by Mr. J Joubert (18691).	Die vorige AJV notule word goedgekeur op 'n voorstel van Zonnebloem Trust (18743) en is gesekondeer deur Mnr. J Joubert (18691).	
<b>5</b>	<b>Finance</b>	<b>Finansies</b>	
	<b>*Developer – Marius Ferreira*</b>	<b>*Ontwikkelaar – Marius Ferreira*</b>	
	The developer gives some background information with regards to the ROD and the EMP. The developer is responsible for the ROD and the EMP. The meeting decides that the HOA will be held responsible for the operational phase of the EMP. If the responsibility stays with the developer, he will have to appoint someone to manage this and it will be at a great cost to all owners. The developer informed the owners that he will be fined heavily if the requirements are not met.	Die ontwikkelaar gee inligting oor die agtergrond van die ROD en die EMP. Die ontwikkelaar bly verantwoordelik vir die ROD en die EMP. Die vergadering besluit dat die HEV verantwoordelik gehou sal word vir die operasionele fase van die EMP. Indien die verantwoordelikheid by die ontwikkelaar bly, sal hy iemand moet aanstel teen 'n hoë koste vir die eienaars. Die ontwikkelaar lig die vergadering toe dat daar hoë boetes gehef kan word vir hom indien die goedkeurings vereistes nie nagekom word nie.	
	<b>5.1 Financial Statements 02-2018</b>	<b>Finansiële State 02-2018</b>	
	The financial statements as presented were approved on proposal from Mr. R Gruen (18685) and seconded by Mrs. T Vorster (18699). Mrs. T Brown from Status Mark confirmed the bank balances and the levies in	Die finansiële state soos voorgehou word aanvaar op 'n voorstel van Mnr. R Gruen (18685) en is gesekondeer deur Mev. T Vorster (18699). Mev. T Brown van Status Mark bevestig die bankbalanse en die	<b>STATUS MARK</b>

	arrears as per date of meeting:	agterstallige heffings soos op datum van die vergadering:	
	<u>ABSA BANK:</u> Cheque Acc: R70 617.07 Investment: R424 423.26	<u>ABSA BANK:</u> Tjekrekening: R70 617.07 Belegging: R424 423.26	
	Levies in arrears: R13 408.25	Agterstallige heffings: R13 408.25	
	<b>5.2 Budget 2019/2020</b>	<b>Begroting 2019/2020</b>	
	The budget for 2019/2020 was discussed.	Die begroting vir 2019/2020 word bespreek.	
	The owners discuss the possibility of upgrading the security at Num-Num.	Die eienaars bespreek die moontlikheid van opknapping van die sekuriteit van Num-Num.	
	Two proposals were given and the owners voted. <u>Proposal 1:</u> Budget R50 000.00 for the year towards security fence upgrades. <u>Proposal 2:</u> The budget stays as presented in the AGM notice. <u>Voting results:</u> <b>The budget stays as it is.</b>  <b>59% in favour</b> <b>41% against</b>	Daar is twee voorstelle gegee en die eienaars het gestem. <u>Voorstel 1:</u> Begroot R50 000.00 vir die jaar om aan te wend vir sekuriteit heining opgradering. <u>Voorstel 2:</u> Die begroting bly soos voorgehou in die AJV agenda. <u>Stem uitslae:</u> <b>Die begroting bly soos dit tans is.</b> <b>59% ten gunste</b> <b>41% teen</b>	
	The levy for each owner will be R563.00 per month as from 1 March 2019.	Die heffing vir elke eenaar sal R563.00 per maand wees vanaf 1 Maart 2019.	
	<b>5.3 Determination of interest on arrear levies – 18% per annum proposed</b>	<b>Vasstelling van rente op agterstallige heffings – 18% per jaar voorgestel</b>	
	The interest rate is unanimously approved.	Die rentekoers word eenparig aanvaar.	
6	<b>The consideration and fixing of the remuneration of the Bookkeeper for the financial year of the Association preceding the Annual General Meeting (19.7)</b>	<b>Die oorweging en vasstelling van die vergoeding van die Boekhouer vir die finansiële jaar van die vereniging wat begin voor die Algemene Jaarvergadering. (19.7)</b>	

		The remuneration of the Bookkeeper, (Pretorius Auditors) was approved unanimously.		Die vergoeding van die Boekhouer, (Pretorius Ouditeure) word eenparig aanvaar.	
<b>7</b>		<b>The consideration of any other matters raised at the meeting including any resolutions proposed for adoption by such meeting, and the voting upon such resolutions. (19.3)</b>		<b>Die oorweging van enige ander sake voortspruitend uit die vergadering, insluitende enige resolusies voorgestel en die stem op die resolusies. (19.3)</b>	
	<b>7.1</b>	<b>Pets – SR1</b>		<b>7.1</b>	<b>Troeteldiere – SR1</b>
		The proposed resolution for keeping of pets were debated. This issue was electronically voted on by all landowners in January 2017 and was not adopted. No decision was reached, and a dispute was declared. This dispute will be referred to the Ombudsman. (CSOS) for resolution.		Die aanhou van troeteldiere is gedebatteer. Hierdie aangeleentheid was elektronies gestem deur al die grondeienaars in Januarie 2017 en was nie aanvaar nie. Geen besluit was geneem nie en 'n dispuut was verklaar. Die dispuut sal na die Ombudsman (CSOS) verwys word vir beslissing.	
	<b>7.2</b>	<b>Approval of plans – Procedure – OR1</b>		<b>7.2</b>	<b>Goedkeuring van planne – Prosedure – OR1</b>
		Eric Loubser explains the procedure to the owners. There is an independent architect that reviews the plans for the estate. Num-Num has an aesthetics committee that deals with the plans. The meeting decides to appoint a full-time employee as a site manager/caretaker to take over some of the duties of the aesthetics committee.		Eric Loubser verduidelik die proses aan die eienaars. Daar is 'n onafhanklike argitek wat die planne nasien. Num-Num het 'n estetiese komitee wat die planne hanteer. Die vergadering besluit om 'n voltydse werknemer aan te stel as terreinbestuurder/opsigter wat sommige van die pligte van die estetiese komitee sal oorneem.	
		The newly elected trustees will deal with this.		Die nuutverkose trustees sal dit hanteer.	
	<b>7.3</b>	<b>House Rules – Gardeners on Sundays and Public Holidays – House Rule</b>		<b>7.3</b>	<b>Huisreëls – Tuinwerkers op Sondag en Publieke Vakansiedae – Huisreël</b>

	<b>9.16 – OR2</b>		<b>9.16 – OR2</b>	
	Gardeners will not be allowed to work on Sundays and Public Holidays. OR2 was not adopted.		Tuinwerkers sal nie toegelaat word om op Sondae en Publieke Vakansiedae te werk nie. OR2 is nie aangeneem nie.	
<b>7.4</b>	<b>House Rules – Gardeners and House workers move around the estate – House Rule 9.17, 9.18 and 9.21 – OR3</b>		<b>Huisreëls – Tuinwerkers en Huiswerkers wat rond beweeg op die landgoed – Huisreël 9.17, 9.18 en 9.21 – OR3</b>	
	Gardeners and House workers will be allowed to move freely on the estate according to the South African Constitution. This will be corrected in the house rules. OR3 was adopted.		Tuinwerkers en Huiswerkers sal toegelaat word om vrylik op die landgoed te beweeg volgens die Suid Afrikaanse Konstitusie. Dit sal verander word in die huisreëls. OR3 is aangeneem.	
<b>8</b>	<b>Election of the Management Committee. (19.2)</b>		<b>Verkiesing van die Bestuurs Komitee. (19.2)</b>	
	<b>8.1 Determination of the number of Trustees</b>		<b>Bepaling van die getal Trustees</b>	
	The constitution determined that there should be at least 4 trustees. Approved unanimously.		Die konstitusie bepaal dat daar ten minste 4 trustees moet wees. Eenparig aanvaar.	
	<b>8.2 Nomination and election</b>		<b>Nominasie en verkiesing</b>	
	<u>Nominations / Nominasies:</u> Mr. J vd Merwe (18748) – accepted / aanvaar Mr. E Loubser(18687) – accepted / aanvaar Mr. B Oosthuizen (18704) – accepted / aanvaar Mr. G Odendaal (18731) – accepted / aanvaar <u>Election / Verkiesing:</u> Mr. J vd Merwe (18748) Mr. E Loubser (18687) Mr. B Oosthuizen (18704) Mr. G Odendaal (18731) The new committee was unanimously elected. / Die nuwe komitee is eenparig verkies.			
<b>9</b>	<b>Date of next meeting</b>		<b>Datum van volgende</b>	

		<b>vergadering</b>	
	The date of the next meeting will be determined by the newly elected trustees.	Die datum van die volgende vergadering sal deur die nuutverkose trustees bepaal word.	
<b>10</b>	<b>Closure</b>	<b>Afsluiting</b>	
	With there being no further matters to discuss, the meeting was declared closed at 19h00 with a special thank you to Mrs. A Botha and Mrs. T Brown from Status Mark.	Met geen verdere items om te bespreek nie, verdaag die vergadering om 19h00 met 'n spesiale dank aan Mev. A Botha en Mev. T Brown van Status Mark.	

GOEDGEKEUR / APPROVED: \_\_\_\_\_

DATUM / DATE: \_\_\_\_\_